



Committee on Admissions
District of Columbia Court of Appeals
430 E St. NW, Room 123
Washington, D.C. 20001

How to Request a Waiver

Individuals who wish to request that the court grant a waiver may do so by filing a motion under D.C. App. R. 2.1. The formatting rules (D.C. App. R. 27) and Rule 2.1 may be found at the following link: <https://www.dccourts.gov/court-of-appeals/dccarules>.

Per D.C. Court of Appeals Schedule of Fees and Costs there is a \$100 fee due to file a motion. Payment must be made by certified check or money order, payable to "Clerk, DC Court of Appeals". Mail payment to: Clerk of the Court, D.C. Court of Appeals, 430 E St. NW, Room 219, Washington, D.C. 20001.

To file, send the motion by email to Ms. Omolola Oluyemi, Esq. at ooluyemi@dcappeals.gov. After payment is received, the motion is assigned a case number and forwarded to the appropriate judges. After review, the judges direct the Clerk's office to issue an order granting or denying the waiver. That order will be sent to the movant using the case management system. For assistance on creating an e-file account please email efilehelp@dcappeals.gov or call (202)879-2707.