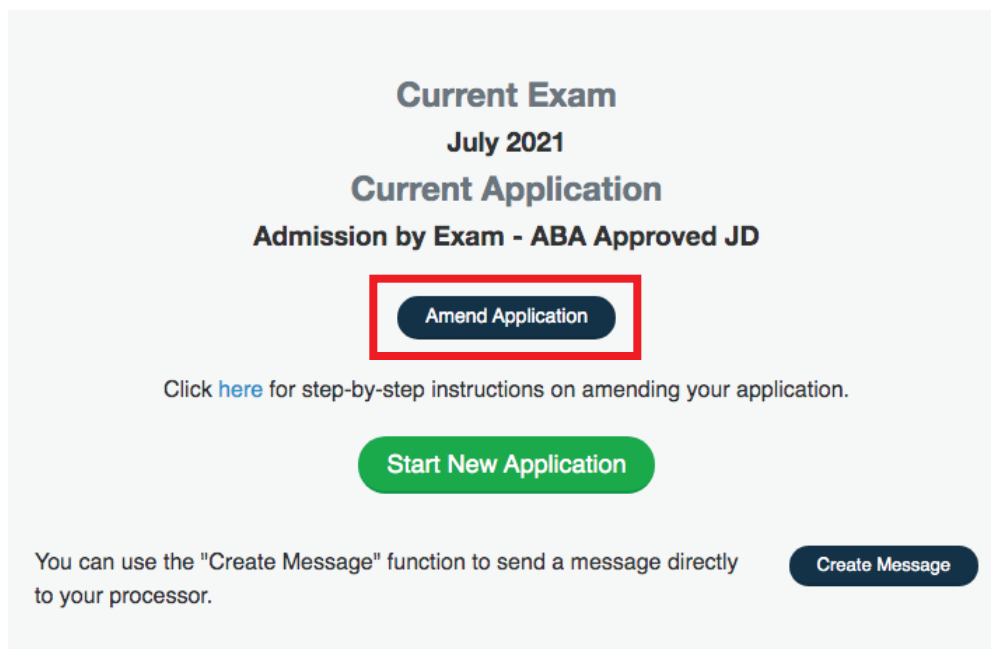


NOTE: If you are amending your online application (Character & Fitness Questionnaire), you must also click the “Edit Personal Info” link in the upper right-hand corner of your user homepage (in dropdown-menu) and make any necessary changes.

STEP-BY-STEP INSTRUCTIONS FOR AMENDING ONLINE APPLICATION

STEP 1: Click on “Amend Application” button below the “Current Application” section.



The screenshot shows a user interface for the 'Current Exam' section. The text 'Current Exam' is at the top, followed by 'July 2021'. Below that is 'Current Application' and 'Admission by Exam - ABA Approved JD'. A dark blue button labeled 'Amend Application' is highlighted with a red rectangular box. Below the button, there is a link: 'Click [here](#) for step-by-step instructions on amending your application.' Further down is a green button labeled 'Start New Application'. At the bottom, there is a message: 'You can use the "Create Message" function to send a message directly to your processor.' and a dark blue button labeled 'Create Message'.

STEP 2: Click on “OK” button to confirm that you wish to amend your application.

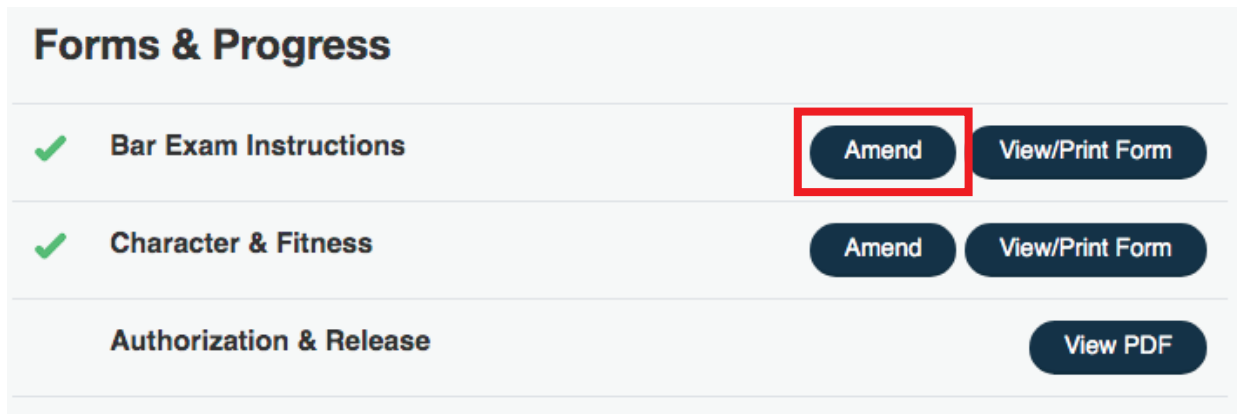
Please Confirm

Are you sure you want to amend to your **Admission by Exam - ABA Approved JD** application?



The screenshot shows a confirmation dialog with two buttons: 'Cancel' and 'Confirm'. The 'Confirm' button is highlighted with a red rectangular box.

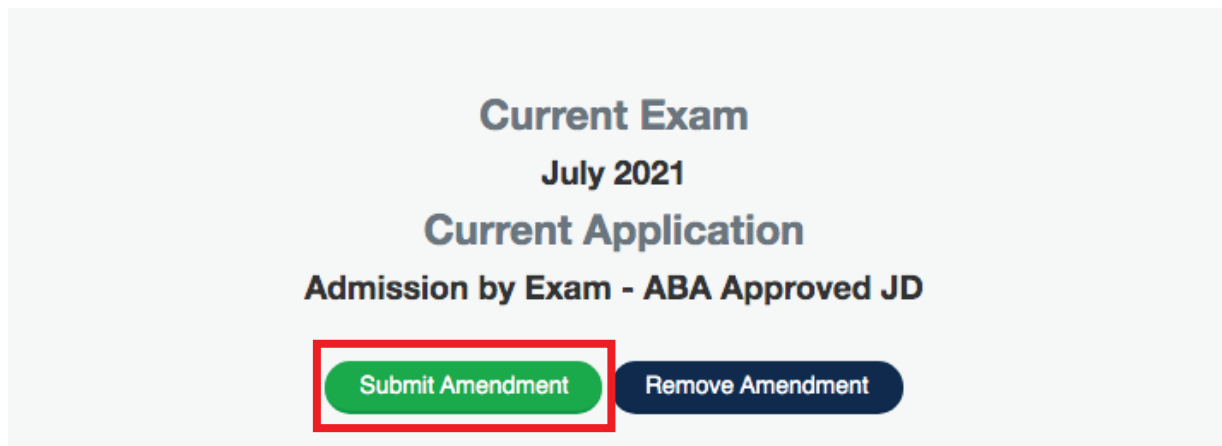
STEP 3: Click on “Amend” button next to the Character & Fitness Questionnaire under the “Forms & Progress” section of your user homepage (bottom center portion of page).



Forms & Progress	
✓ Bar Exam Instructions	Amend View/Print Form
✓ Character & Fitness	Amend View/Print Form
Authorization & Release	View PDF

STEP 4: Make necessary changes to your Character & Fitness Questionnaire and click the “Save & Close” button after all changes have been made. You will be returned to your user homepage for the steps that follow.

STEP 5: Click on “Submit Amendment” button under the “Current Exam/ Current Application” section of your user homepage (top center portion of page). If you do not wish to submit the changes, you may click the orange “Remove Amendment” button.



Current Exam
July 2021

Current Application
Admission by Exam - ABA Approved JD

[Submit Amendment](#) [Remove Amendment](#)

STEP 6: Click on “OK” button when asked to confirm that you wish to submit the amendment(s) to your application.