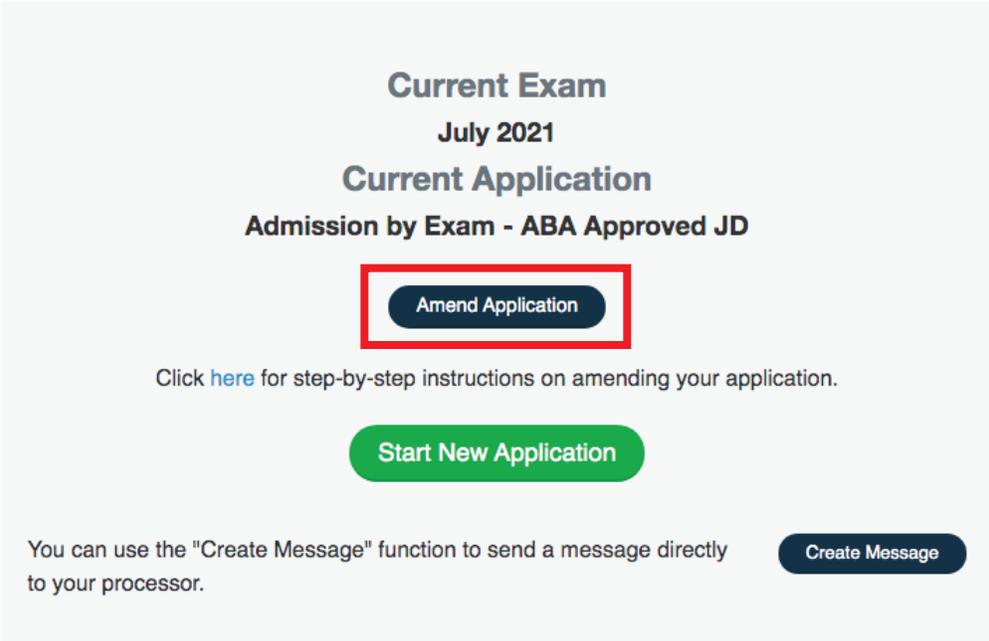


NOTE: If you are amending your online application (Character & Fitness Questionnaire), you must also click the "Edit Personal Info" link in the upper right-hand corner of your user homepage (in dropdown-menu) and make any necessary changes.

STEP-BY-STEP INSTRUCTIONS FOR AMENDING ONLINE APPLICATION

STEP 1: Click on "Amend Application" button below the "Current Application" section.



The screenshot displays a user interface for the 'Current Exam' section, specifically for the 'July 2021' exam. Under the heading 'Current Application', the user's application type is listed as 'Admission by Exam - ABA Approved JD'. A dark blue button labeled 'Amend Application' is highlighted with a red rectangular box. Below this button, there is a link that says 'Click [here](#) for step-by-step instructions on amending your application.' Further down, there is a green button labeled 'Start New Application'. At the bottom of the interface, there is a text prompt: 'You can use the "Create Message" function to send a message directly to your processor.' To the right of this text is a dark blue button labeled 'Create Message'.

STEP 2: Click on "OK" button to confirm that you wish to amend your application.

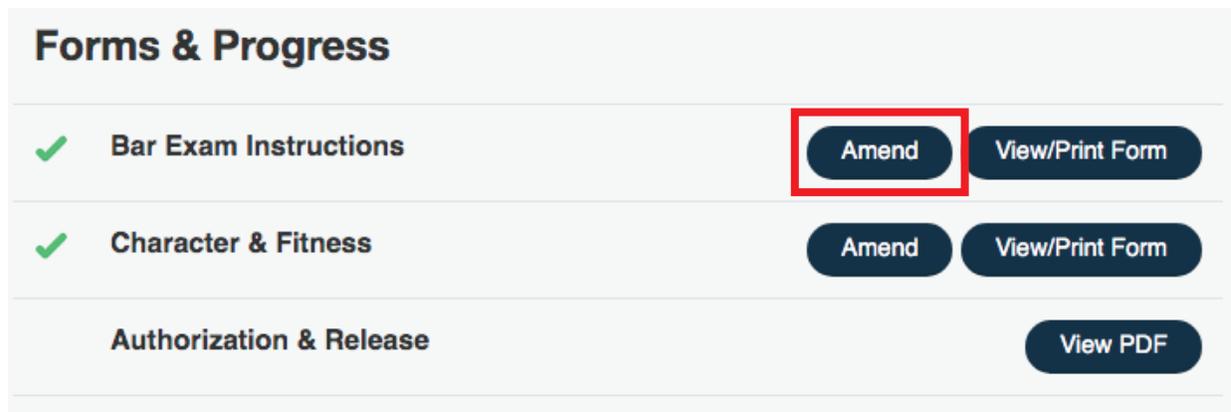
Please Confirm

Are you sure you want to amend to your **Admission by Exam - ABA Approved JD** application?



The confirmation dialog box contains two buttons: a light gray button labeled 'Cancel' and a dark blue button labeled 'Confirm'. The 'Confirm' button is highlighted with a red rectangular box.

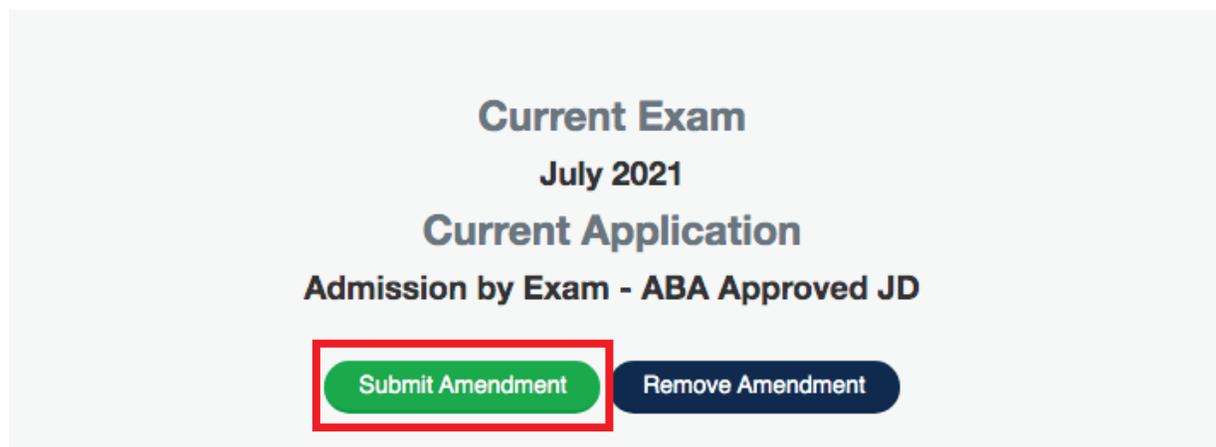
STEP 3: Click on “Amend” button next to the Character & Fitness Questionnaire under the “Forms & Progress” section of your user homepage (bottom center portion of page).



Forms & Progress	
✓ Bar Exam Instructions	Amend View/Print Form
✓ Character & Fitness	Amend View/Print Form
Authorization & Release	View PDF

STEP 4: Make necessary changes to your Character & Fitness Questionnaire and click the “Save & Close” button after all changes have been made. You will be returned to your user homepage for the steps that follow.

STEP 5: Click on “Submit Amendment” button under the “Current Exam/ Current Application” section of your user homepage (top center portion of page). If you do not wish to submit the changes, you may click the orange “Remove Amendment” button.



Current Exam
July 2021
Current Application
Admission by Exam - ABA Approved JD

Submit Amendment Remove Amendment

STEP 6: Click on “OK” button when asked to confirm that you wish to submit the amendment(s) to your application.